

REGIONAL ARTIST PROJECT GRANT GUIDELINES 2011-2012

APPLICATION DEADLINE

Applications and support materials must be received (not postmarked) by 5:00 PM Monday, July 25, 2011. **Applicants must be emailed to dsilver@intothearts.org, supporting materials must be mailed. Late applications will not be accepted.**

PURPOSE

The Regional Artist Project Grant provides financial support to committed, gifted individual artists and small, unincorporated groups of collaborating artists. The grant is awarded to projects that promise to advance the career of the artist or groups of artists in the following disciplines: Music Composition, Film/Video, Literature/Playwriting, Choreography/Dance, and Visual Art/Craft.

SPONSORSHIP

The Regional Artist Project Grant is funded and administered by the Arts Council of Winston-Salem and Forsyth County and is supported by a grant from the North Carolina Arts Council. The program is operated in partnership with the Davie County Arts Council, the Foothills Arts Council, the Stokes County Arts Council, the Surry Arts Council, and the Yadkin Arts Council.

PROGRAM TIMELINE

Applications Available: Friday, April 1, 2011

Information Sessions: Highly suggested for all applicants

Saturday, May 7th 11:00 AM-12:00 PM: Associated Artists of Winston-Salem, 301 West 4th Street, Winston Salem, NC 27101

Thursday, May 12th 3:00-4:30 PM: Stokes County Arts Council, 500 N. Main Street, Danbury, NC 27016

Monday, May 16th 6:30 - 7:30 PM: Davie County Arts Council, 622 North Main Street, Mocksville, NC 27028

Tuesday, May 17th 5:30-6:30 PM: Surry County Arts Council, Andy Griffith Playhouse, 218 Rockford Street, Mount Airy, NC 27030

Wednesday, May 18th 3:00 - 4:00 PM: Yadkin Arts Council, 226 E. Main St., Yadkinville, NC 27055

Tuesday, May 24th 1:00 PM-2:00 PM: Delta Arts Center, 2611 New Walkertown Road, Winston-Salem, NC 27101

Tuesday, May 24th 6:00-7:00 PM: Foothills Arts Council, 129 Church Street, Elkin, NC 28621

PROGRAM TIMELINE (continued)

Application Deadline: Monday, July 25, 2011 at 5:00 PM

Review of Applications: August

Board Final Approval: August 24, 2011

Award Notifications: September 1-16, 2011

Funding Period: November 1, 2011- September 30, 2012

Final Report Due: June 30, 2012

WHO MAY APPLY

Eligible Applicants

- Individual artists and small, unincorporated groups of collaborating artists
- Either emerging or established artists over the age of eighteen years
- Current residents of Davidson, Davie, Forsyth, Stokes, Surry, or Yadkin Counties who have resided there for a minimum of twelve months immediately preceding the submission deadline.

Ineligible Applicants

- Students currently enrolled in a degree or certificate program
- Past recipients who have received grants in the past three fiscal years (2008-2009, 2009-2010, 2010-2011)
- Past grant recipients who have not submitted a Final Report to the Arts Council of Winston-Salem and Forsyth County
- Staff members of the Arts Council of Winston-Salem and Forsyth County or any of the partner arts councils

WHAT WE FUND

Eligible Projects

The Regional Artist Project Grant is designed to award projects that will advance the applicant's career in demonstrable ways. Typical grant awards may include funds for the following:

- Completion/Production of New Work- examples: the cost of purchasing materials to complete a new work or the cost of renting a facility for the presentation of new work
- Career Promotion- examples: demonstration CDs, portfolios, editorial assistance, websites
- Equipment- the cost of purchasing equipment to complete the proposed project
- Training- examples: advanced study, coaching, residencies, or workshops that will enhance the applicant's abilities
- Travel- examples: costs for transportation, lodging, and food associated with training, workshops, seminars, or research

Ineligible Projects

Grants may not be used as scholarships to assist in obtaining academic or professional degrees.

FUNDING

Grants over \$2,500 will be comprised of multiple payments.

Documentation of reservations are required before funding is released for travel based grants.

REVIEW PROCESS

Application and work samples will be evaluated by a jury of arts professionals and The Arts Council's Board members on the following criteria:

- Quality of the applicant's work
- Applicant's commitment to a professional artistic career
- The project's ability to advance the applicant's career in demonstrable ways
- Feasibility of the proposed project and realistic budget
- There is no awards quota per discipline category
- Funding recommendations will be presented to The Arts Council of Winston-Salem and Forsyth County's Board for approval

GRANTEE RESPONSIBILITIES

- Funds may be spent only on those activities specified in the grant application or approved in a project or budget revision. Organizations must submit a written request to Dara Silver, Manager of Funded Partner and Grant Programs at

dsilver@intothearts.org or
The Arts Council of Winston-Salem and Forsyth County
305 West Fourth Street, Suite 1C
Winston-Salem, North Carolina, 27101

- The panel may restrict funding for specific elements of the proposed project
- At the end of the grant period, the grantee must submit a final report describing the project, giving an accurate summary of how grant and funds were spent. Failure to submit a complete final report in a timely manner may disqualify applicants from future funding.
- It is the responsibility of the recipient to determine his or her state and federal income tax liability as it relates to the grant award and to file appropriate tax forms.
- Grant funds that remain unspent at the end of the grant period must be refunded within thirty (30) days after the end of the grant period.
- Grant recipients must adhere to all Communication Guidelines established in the Arts Council of Winston-Salem and Forsyth County's.

HOW TO APPLY

1. Download and Review Regional Artist Project Grant 2011-2012 Guidelines
2. Download Regional Artist Project Grant 2011-2012 Application from www.intothearts.org
3. Fill out application
4. **Return by email to The Arts Council at dsilver@intothearts.org by 5:00 PM on Monday, July 25, 2011.**

If you have problems with email or don't have access to a computer, contact Dara Silver, Manager of Funded Partner and Grant Programs at (336) 722-2585, ext. 1121 prior to the deadline date.

5. Mail in Supporting Materials and supporting materials checklist in one package. Please include a self-addressed, stamped envelope for the return of Supporting Materials. Supporting Materials will be discarded thirty (30) days after panel review if a self-addressed stamped envelope with sufficient postage is not included.

Please mail Supporting Materials to:

The Arts Council of Winston-Salem & Forsyth County
ATTN: RAPG
305 West Fourth Street, Suite 1C
Winston-Salem, North Carolina, 27101

Applicants will be notified within 10 days of the receipt of their application and support materials.

ADDITIONAL SUPPORT

- The Regional Artist Project Grant is highly competitive. The Arts Council of Winston-Salem and Forsyth County is available to help applicants submit complete and competitive proposals. Applicants are strongly encouraged to review their application with Dara Silver, Manager of Funded Partner and Grant Programs: dsilver@intothearts.org, or (336) 722-2585 ext. 1121.
- Information concerning last year's grant recipients and their projects may be found online www.intothearts.org.
- Information sessions are highly suggested for all applicants. Please review the Timeline section to review the times and locations.